



# AISSMS

**POLYTECHNIC**

**CENTER OF ACADEMIC EXCELLENCE**

Approved by AICTE New Delhi, Recognized by the  
Government of Maharashtra and Affiliated to MSBTE, Mumbai

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**INSTITUTE ACADEMIC CALENDAR**

**AY-2016-2017**



**ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC**  
**Institute academic calendar (2016-2017)**

<b>ODD SEMESTER (2016-2017)</b>		
<b>S No.</b>	<b>Activity</b>	<b>Date &amp; Time</b>
1.	Preparation of time table	10.06.16 To 17.06.16
2.	Result analysis Summer 2016	15.06.16 To 17.06.16
3.	CO-attainment : Even semester 2015-16	
4.	NBA meeting ( Course file 15-16)	17.06.16
5.	Rajarshi Shahu Chhatrapati Jayanti Celebration	26.06.16
6.	NBA meeting (Action plan odd semester 16-17 ,Newsletter etc)	1 <sup>st</sup> week of July 17
7.	First Term (III G, V G)	20.06.16 To 21.10.16
8.	Project Assignment and Project guide allotment (V G)	3 <sup>rd</sup> and 4 <sup>th</sup> week of July 16
9.	Industrial visits planning	18.07.16 to 30.9.16
10.	Preparation of Time table : Sem1G	2 <sup>nd</sup> week of July 17
11.	First Term (I G)	08.08.16 To 09.11.16
12.	First class test (III G, V G)	10.08.16 To 12.08.16
13.	Student feedback on facility & its analysis	10.08.16 To 12.08.16
14.	Parent teacher meeting ( Parents feedback & its analysis)	10.08.16 To 12.08.16
15.	Remedial measures-1 for Weak students ( Sem-III G & V G)	13.08.16 To 16.08.16
16.	NBA meeting	2 <sup>nd</sup> week of August 16
17.	Teacher's day celebration	05.09.16
18.	First internal academic monitoring	1 <sup>st</sup> week of September 16
19.	First class test(I G)	01.09.16 To 03.09.16
20.	Student feedback on facility & its analysis	01.09.16 To 03.09.16
21.	Parent teacher meeting ( Parents feedback & its analysis)	01.09.16 To 03.09.16
22.	Remedial measures-1 for Weak students ( Sem-1G)	06.09.16 To 10.09.16
23.	Make up classes for direct second year admitted students	1 <sup>st</sup> week of September 16
24.	Vishakha cell meeting	1 <sup>st</sup> week of September 16
25.	Grievance & redressal cell meeting	1 <sup>st</sup> week of September 16
26.	Medical facility routine check meeting	1 <sup>st</sup> week of September 16
27.	Maintenance & Security routine check meeting	1 <sup>st</sup> week of September 16
28.	Engineer's day celebration	16.09.16
29.	Students counseling -2(III G, V G)	19.09.16 To 23.09.16
30.	Guest lecture for students	September 2016



ODD SEMESTER (2016-2017)		
S No.	Activity	Date & Time
31.	Cultural activity	3 <sup>rd</sup> week of September 16
32.	Project Synopsis submission	4 <sup>th</sup> week of September 2016
33.	Faculty development program	December 2016
34.	Skill test (MSBTE internal practical examination of 30 marks) (III G, V G)	3 <sup>rd</sup> week of October 16
35.	Second class test (III G, V G)	13.10.16 To 15.10.16
36.	Students feedback-academics & its analysis (Prescribed format)	13.10.16 To 15.10.16
37.	Parent teacher meeting ( Parents feedback & its analysis)	13.10.16 To 15.10.16
38.	Remedial measures-2 for Weak students ( Sem-III G & V G)	16.10.16 To 17.10.16
39.	Course End survey (III G, V G)	13.10.16 To 15.10.16
40.	Submission of Term work (III G, V G)	17.10.16
41.	Additional efforts for Bright students (III -I, V- G)	17.10.16
42.	Second class test (I G)	07.11.16 To 09.11.16
43.	Students feedback-academics & its analysis(Prescribed format)	07.11.16 To 09.11.16
44.	Parent teacher meeting ( Parents feedback & its analysis)	07.11.16 To 09.11.16
45.	Remedial measures-2 for Weak students (I G)	10.11.16 To 11.11.16
46.	Course End survey (I G)	07.11.16 To 09.11.16
47.	Submission of Term work (I G)	09.11.16
48.	NBA meeting (Course file)	1 <sup>st</sup> week of November 16
49.	Skill test (MSBTE internal practical examination of 30 marks) (I G)	2 <sup>nd</sup> week of November 16
50.	Winter Break (Diwali vacation)	24.10.16 To 02.11.16
51.	MSBTE Winter-16 – Practical examination(III G, V G)	03.11.16 To 12.11.16
52.	MSBTE Winter-16 – Practical examination(I G)	07.11.16 To 12.11.16
53.	MSBTE Winter-16 – Theory examination	16.11.16 To 06.12.16
54.	Distribution Center (DC)	10.11.16 To 06.12.16
55.	Regional assessment Center (RAC)	23.11.16 To 25.12.16
56.	Declaration of MSBTE result	2 <sup>nd</sup> week of January 2017
57.	Updating Website	December 16



(Shri B.S.Patil)  
Principal  
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**Institute academic calendar (2016-2017)**

<b>EVEN SEMESTER (2016-2017)</b>		
<b>S No.</b>	<b>Activity</b>	<b>Date &amp; Time</b>
1.	Preparation of time table	2 <sup>nd</sup> week of December 17
2.	Second term	19.12.16 to 24.03.17
3.	Project work review (VI G)	3 <sup>rd</sup> week of December 16
4.	Soft skill training program for first year diploma students	21.12.16 to 03.01.17
5.	GB and LMC meeting	February 17
6.	AICTE feeling up information	February 17
7.	DST, MODROB project proposals and funding	February 17
8.	IDESSA –sports activity	January and February 17
9.	NBA meeting (identifying faculty members for training programs department wise)	2 <sup>nd</sup> week of Jan 17
10.	Declaration of MSBTE result	2 <sup>nd</sup> week of Jan 17
11.	Result analysis Winter-16 Examination	2 <sup>nd</sup> week of Jan 17
12.	CO attainment: Odd semester 2016-17	2 <sup>nd</sup> week of Jan 17
13.	NBA meeting (CO attainment odd sem)	3 <sup>rd</sup> week of Jan 17
14.	Alumina meet (feedback & its analysis)	26.01.2017
15.	Remedial measures for students having poor performance in W-16 Exam.	1 <sup>st</sup> week of February 17
16.	Cultural activity	01.01.17 to 28.02.17
17.	Industrial visits (feedback & its analysis)	01.01.17 to 28.02.17
18.	Guest lectures(feedback & its analysis)	01.01.17 to 28.02.17
19.	NBA meeting (criteria 1,2)	1 <sup>st</sup> week of February 17
20.	First class test	23.01.17 To 25.01.17
21.	Student feedback on facility & its analysis	23.01.17 To 25.01.17
22.	Parent teacher meeting ( Parents feedback & its analysis)	23.01.17 To 25.01.17
23.	Remedial measures-1 for Weak students	27.01.17 To 29.01.17
24.	NBA meeting (criteria 3,4,5)	23.01.17 To 25.01.17
25.	Vishakha cell meeting	23.01.17 To 25.01.17
26.	Grievance & redressal cell meeting	23.01.17 To 25.01.17
27.	Medical facility routine check meeting	23.01.17 To 25.01.17
28.	Maintenance & Security routine check meeting	23.01.17 To 25.01.17
29.	Second internal monitoring	1 <sup>st</sup> week of February 17



EVEN SEMESTER (2016-2017)		
S No.	Activity	Date & Time
30.	Filling up information of 2 <sup>nd</sup> academic monitoring 17-18	2 <sup>nd</sup> week of February 17
31.	Preparation of Newsletter –Institute level-01 per semester	2 <sup>nd</sup> week of February 17
32.	Preparation of Newsletter –department level -at least 01	2 <sup>nd</sup> week of February 17
33.	Second external monitoring	3 <sup>rd</sup> week of February 17
34.	Chhatrapati Shivjayanti Celebration	19.02.17
35.	Project seminar (VI G)	17.02.17 to 17.03.17
36.	Science day celebration & Prize distribution	28.02.17
37.	Skill test (MSBTE internal practical examination of 30 marks)	2 <sup>nd</sup> and 3 <sup>rd</sup> week of Mar 17
38.	Second class test	08.03.17 To 10.03.17
39.	Students feedback-academics & its analysis (Prescribed format)	08.03.17 To 10.03.17
40.	Course End Survey	08.03.17 To 10.03.17
41.	Program Exit Survey	08.03.17 To 10.03.17
42.	Parent teacher meeting ( Parents feedback & its analysis)	08.03.17 To 10.03.17
43.	Remedial measures-2 for Weak students	13.03.17 To 24.03.17
44.	Additional efforts for bright students	13.03.17 To 24.03.17
45.	Submission of Term Work	3 <sup>rd</sup> week of March 17
46.	Final detention list	24.03.17
47.	MSBTE Summer-17 – Practical examination	28.03.17 To 07.04.17
48.	MSBTE Summer-17 – Theory examination	11.04.17 To 08.05.17
49.	Distribution Center (DC)	18.04.17 To 08.05.17
50.	Regional assessment Center (RAC)	25.04.17 To 20.05.17
51.	Submission of completed course files to HOD	24.03.17
52.	GB and LMC meeting	4 <sup>th</sup> week of Mar 17
53.	NBA meeting (course file)	06.03.18 To 08.03.18
54.	Purchase meeting	April 2017
55.	Staff selection meeting	May 2017
56.	Declaration of MSBTE result	2 <sup>nd</sup> week of June 2017
57.	Start of Academic Session 2017-18	19.06.17



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